

Maldonado Elementary School
2023 - 2024 Site Council Bylaws

I.

PHILOSOPHY

The Site Council shall implement the mission and philosophy of Maldonado Elementary School. This shall be accomplished through the cooperative efforts of school personnel, parents, students and community members.

PHILOSOPHY STATEMENT

The staff, parents, and students of Maldonado Elementary School accept and share the responsibility for the development of all who, as diverse individuals, strive for excellence, become life-long learners and make positive contributions to our community.

MISSION STATEMENT

Our mission of Maldonado Elementary School is to provide an environment where students, parents and faculty feel welcome, safe, and successful. We want children to have a lifelong love of learning by empowering them to reach their fullest potential and goals through academic achievement, collaboration, and a positive outlook.

VISION STATEMENT

Our vision is to create a positive environment that embraces each child's individuality, where students can develop a love of learning through academic achievement, collaboration, and a positive outlook.

THE PURPOSE OF SHARED DECISION-MAKING

TO SHARE RESPONSIBILITY FOR EDUCATION IMPROVEMENT.

GOALS

A. To improve the effectiveness, productivity and professional practices of employees.

B. To improve student learning by providing creative environments responsive to diverse student needs.

C. To enrich the educational climate.

D. To encourage commitment to and involvement by the extended community.

II.

COUNCIL MEMBERSHIP

A. The Site Council shall be an ethnically balanced representative body of certified staff, classified staff, parents, and volunteers.

B. Membership of the Site Council may include representatives from the following constituencies (hereby referred to as “the constituencies” throughout the remainder of this document:

1. Principal

2. Certified Staff (2-4)

3. Parents (2-4)

4. Classified Representatives (2)

5. Community Members (1-2)

- # of teachers = # of parents
- # of teachers + # of parents = majority
- Members represent communities’ ethnic make-up

C. Meetings will be held each quarter during the school year unless otherwise scheduled by the Site Council.

D. Selecting Site Council Members

1. Representatives will be selected by their groups in the manner determined by the Site Council.

2. Each group specified in subsections II-B shall select its representatives and shall submit the names of its respective representatives to the principal for appointment to the Site Council

3. Selection of representatives and officers should be completed in April or May for the next year. Officers shall be selected by the membership of the Site Council from the membership of the Site Council.

4. Length of terms is not limited. Site Council may fill vacancies that occur during the year by appointment.

E. Attendance at Site Council Meetings

1. Non-Member Attendance

Non-voting members may attend any Site Council meeting and express concerns as recognized by the Facilitator.

2. Member Attendance

Regular attendance or notification of absence is required. Non-attendance for three consecutive meetings may imply an inability to serve. A representative of the Site Council shall approach said member to determine her/his intent to serve.

III.

RESPONSIBILITIES

THE SITE COUNCIL WILL:

A. Promote decisions consistent with school goals, philosophy and mission statement.

B. Fulfill duties prescribed in article XI of the Arizona constitution, title 15 of the Arizona Revised Statutes, the rules of the State Board of Education and the TUSD Governing Board.

C. Effectively communicate with and represent the constituency from which the Council member was selected.

D. Review Site Council bylaws annually.

IV.

DECISION MAKING

A. Consensus occurs when the group reaches a conclusion, which has blended the best ideas into a decision that everyone in the group can support. If consensus is met, an issue passes. If consensus is not met, an individual may choose to step aside and allow the issue to go forward.

B. Should action be required on a particular issue and there is no consensus, majority vote will be taken and objections noted with the vote total.

C. At all meetings of the Site Council, each member of the council, including the facilitator, shall have one vote.

D. 70% or more of Council members present shall be deemed sufficient to constitute a quorum for the transaction of any business.

E. Unless a resolution is reached, a tie vote will be tabled to the next scheduled meeting.

F. A provision will be made on "D" above to allow a consensus of members present sufficient to constitute a quorum in situations determined as an emergency meeting by the Site Council Facilitator and/or Principal.

V.

CONSTITUTION: PROCEDURES FOR ACTION

A. Ratification

1. Final draft of bylaws, along with the meeting date, will be published and posted for review by the constituencies at least 30 days prior to the meeting for ratification vote.
2. To take effect, this document must be ratified by the constituencies. Ratification of the Site Council bylaws shall be effective upon a 70% vote of the constituencies present.

B. Amendments

1. The constitution/bylaws of the Site Council shall be subject to amendment. Amendments must be approved by a two-thirds (2/3) vote of the constituencies present.
2. Final draft of the proposed amendment, along with the meeting date, shall be published and posted for review by the constituencies at least 30 days prior to the meeting for amendment vote.
3. Any member of the constituencies may propose an amendment, which shall be submitted in writing to the Site Council.

THE MALDONADO ELEMENTARY SCHOOL CONSTITUENCIES RATIFIED THESE
BYLAWS ON _____.

VI.

PERMANENT SITE COUNCIL RECORDS

THE SITE COUNCIL WILL MAINTAIN ALL OFFICIAL RECORDS.

The Site Council shall direct, compile and maintain the following records:

- A. Annual master calendar of events and meeting agendas.
- B. Minutes of all official action on each agenda, including the voting record of each council member, and attendance at Site Council meetings.
- C. All committee reports shall be retained in the official records of the Site Council.
- D. Other records as required by subsequent action of the Site Council.

VII.

RELATIONSHIP WITH THE SCHOOL SITE ADMINISTRATOR

The Principal shall be a member of the Site Council. The decisions and recommendations of the Site Council shall be implemented by the Principal, under his/her authority as outlined in ARS Sec. 15-353 concerning the responsibilities of carrying out his/her duties.

VIII.

ENFORCEMENT OF SITE COUNCIL DECISIONS

The Site Council shall make policy for Maldonado Elementary School, but shall defer to the faculty, staff, and administration on the day-to-day operations of the school. However, the Site Council shall retain such supervisory powers to ensure that its policies, resolutions, and decisions are implemented.

IX.

RELATIONSHIP WITH EXISTING SCHOOL ORGANIZATIONS

A. The Site Council will be independent of other site and community organizations, and will act in accordance with federal laws, state statutes, and TUSD board policies.

B. The Site Council will cooperate with other site organizations and/or committees (examples would include, but are not limited to Maldonado PTO, student council, TEA and TUSD administration to promote the welfare of the school and community.